

Letter of Recommendation for a Study-Abroad Programme and PROMOS

Name of the applicant:

Field of study:

Name of the evaluator:

Area of responsibility of the evaluator at the University of Würzburg:

(1) How do you know the applicant?

- ☐ The applicant is engaged in some capacity at my department
- ☐ I am the supervisor for the applicant's thesis
- ☐ I know the applicant from one of my courses
- ☐ I know the applicant through exams

Other:

(2) Academic standing:

In comparison to other students in the same field and study year, the applicant is:

- ☐ among the best 5% of students
- ☐ among the best 10% of students
- ☐ among the best 20% of students
- ☐ among the best 30% of students
- ☐ among the best 50% of students
- ☐ not among the best 50% of students (50-100%)

I cannot rate the applicant:

(3) Personal Qualities:

-Please tick as many boxes as you wish-

- ☐ The applicant is highly motivated to study abroad/to undertake a work placement abroad
- ☐ The applicant is always eager to learn and acquire new skills
- ☐ The applicant is open-minded and interested in learning about other cultures and languages

(4) Contributions the applicant can make as a representative of the University of Würzburg (tick one box only):

- ☐ The applicant is academically and personally/socially one of the best students in the field of study and therefore a very good representative of the University of Würzburg
- ☐ The applicant is academically and personally/socially a good representative of the University of Würzburg
- ☐ The applicant should work on further developing academic as well as social competencies and re-apply for the next round

(5) Preparation for study abroad (please tick one box only)

- ☐ The applicant is extremely well-prepared for a semester abroad and has thoroughly researched the country, culture, course options, and university life
- ☐ The applicant is sufficiently prepared for a semester abroad and has researched one or more aspects pertaining to a semester abroad
- ☐ The applicant is not prepared for a semester abroad

(6) If this application is for a work placement, is it mandatory for the applicant's curriculum?

- ☐ Yes, it is mandatory
- ☐ It is recommended

(7) Further comments you would like to share about the applicant:

In conclusion,

Sincerely,

Date (DD.MM.YY) and signature of the evaluator